



Australian Government

Australian Skills Quality Authority

REPORT

Audit report: Think Academy of Business and Technology Pty Ltd

Date of audit: 15/01/2019

Date report created: 22/01/2019

Organisation details

Organisation's legal name:	Think Academy of Business and Technology Pty Ltd
Trading name/s:	N/A
RTO number:	454095
CRICOS number:	N/A

Audit team

Lead auditor:	David Love
Assistant/s:	N/A

Audit details

Application number/s:	N/A
Audit number:	AUDREC0009022
Audit reason	Post initial
Address of site/s visited:	Level 3, 2 Brandon Park Drive, Wheelers Hill Victoria 3150
Date/s of audit:	15/01/2019
Organisation's contact for audit:	Ms Sook Nie Lee (Annie) CEO annie@tabt.edu.au 0433 848 007

Original finding at time of audit

Audit finding: Compliant

Report completed by: David Love

Practice	Standards for RTOs	Finding
Marketing/ Recruitment	4.1	Compliant
Enrolment	5.1, 5.2, 5.3, 7.3	Compliant Not audited
Support and Progression	1.7	Compliant
Training and Assessment	1.1, 1.2, 1.3, 1.8, 1.13-1.16 1.17, 18, 1.20	Compliant Not audited
Completion	3.2	Compliant
Regulatory Compliance / Governance	2.3, 2.4, 8.2	Compliant

Background

Summary of organisation and management structure:

- Think Academy is a small RTO owned and operated by its CEO Ms Sook Nie Lee (Annie) and a silent partner Yusra.
- The RTO employs two staff to provide RTO administration services and to provide IT support to the on-line learning platform. In addition, the RTO retains three (3) contracted trainers and assessors.

Scope of registration:

- *BSB42015 Certificate IV in Leadership and Management*
- *BSB51915 Diploma of Leadership and Management*
- *BSB51918 Diploma of Leadership and Management*
- *CHC30113 Certificate III in Early Childhood Education and Care*
- *CHC50113 Diploma of Early Childhood Education and Care*
- *FNS40215 Certificate IV in Bookkeeping*
- *FNS40615 Certificate IV in Accounting*
- *FNS40815 Certificate IV in Finance and Mortgage Broking*
- *FNS50215 Diploma of Accounting*
- *FNS50615 Diploma of Financial Planning*

Suburb and state of all delivery locations:

- Wheelers Hill, Victoria 3150

Third party usage:

- The RTO advises it has third-party agreement in place with Aus Career which was signed 5/6/2018. The third party provides referral services to potential learners.

Core clients/target groups:

- pre-audit RTO questions can source this information.

Training Revenue (Funded or fee for service):

- Fee-for service

Total number of current enrolments as at audit date:

- Fifty learners currently enrolled in all learning products on the RTO scope of registration:
- Twenty-five learners completing the sampled qualifications as follows:
 - 20 learners enrolled into *BSB51915 Diploma of Leadership and Management*
 - 5 learners enrolled into *CHC50113 Diploma of Early Childhood Education and Care*

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- information provided by students as part of a student survey or interview.
- information provided directly by Think Academy of Business and Technology Pty Ltd to ASQA
- existing information and records held by ASQA concerning Think Academy of Business and Technology Pty Ltd
- information provided to ASQA's auditors and documentation reviewed during the site audit of Think Academy of Business and Technology Pty Ltd conducted on 14/01/2019.
- other publicly available information - including but not limited to, information published on the organisation's and third-party websites.

Audit Sample

Code	Training products	Mode/s of delivery / assessment*	Current enrolments
CHC50113	Diploma of Early Childhood	Mixed	5
FNS50615	Diploma of Financial Planning	Mixed	0

*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

Interviewees

Name	Position	Training products
Annie Lee	CEO / RTO Manager	CHC50113, FNS50615
Hyder Hussaini	General Manager	CHC50113, FNS50615

About this Report

This report details findings against the *Standards for Registered Training Organisations 2015* (Standards for RTOs). If non-compliance has been identified, this report describes evidence of the non-compliance.

Where non-compliance has been identified, the organisation is accountable for identifying and correcting non-compliant practices and behaviours, particularly those that have had a negative impact on learners.

Correcting non-compliance may require:

- correcting a process or system that has led to the non-compliance, and implementing a revised process or system
- identifying the impact on learners and carrying out remedial action for current and past learners